

# Affidavit To Amend A Birth Record



Upon request, this document will be made available in Braille, large print, and audiocassette or computer disk. To obtain a copy in one of these alternate formats, please call or write:

California Department of Public Health Vital Records - M.S. 5103 P.O. Box 997410 Sacramento, CA 95899-7410 Telephone: (916) 445-2684

California Relay: 711/1-800-735-2929

January 2013

http://www.cdph.ca.gov/certlic/birthdeathmar/Pages/default.aspx

# **Amending a Birth Certificate**

# What information can be changed with an amendment?

Amendments are used to correct *errors* on the birth certificate. Amendments may not be used to *change* information on the certificate that requires a court order.

### Amendments can be used to:

- Correct spelling errors.
- Add information to blank items.
- Correct the spelling of the parents' names or their statistical information – please provide a copy of their birth certificate (or other supporting documentation, such as passport or driver's license) to support the change.

### Amendments cannot be used to:

- Completely change first, middle, or last name of registrant (person listed on the certificate).
- Transpose first and middle name of registrant.
- Add to or delete first, middle, or last name of registrant.
- Translate registrant's name into another language (e.g., Juan to John).

These items can only be changed through a court order. For more information on this process, you can print our informational pamphlet (*Court Order Name Change*) from our website (address on front page of this pamphlet), or you can call our Customer Service Unit at (916) 445-2684 and they will mail you a copy.

To change the parents' names on the child's birth certificate, you must go to court for an adjudication (decision). For more information on this process, you can print our informational pamphlet (*Adjudication of Facts of Parentage*) from our website (address on front page of this pamphlet), or you can call our Customer Service Unit at (916) 445-2684 and they will mail you a copy.

The following items *cannot* be changed or removed on registered certificates:

- Signatures.
- Informant or certifiers.

I want to change or add the father on my child's birth certificate.

Can I do this with an amendment?

No. To change or add the father to your child's birth certificate, you will have to complete one of the following forms:

- Acknowledgement of Paternity/Parentage: To add the father
  if he was not identified on the child's original birth certificate.

  This form must be signed by both parents (if either parent
  refuses to sign the Acknowledgement form, you will need to go to
  court using the adjudication process).
- Adjudication of Facts of Parentage (This will require you to petition the Superior Court to make the change):
  - 1. To *change* the father identified on the child's original birth certificate.
  - 2. To **add** the father by court order if either parent refuses to sign the Acknowledgement of Paternity form.

For more information on these processes, you can print those informational pamphlets from our website (address on front page of this pamphlet) or call our Customer Service Unit at (916) 445-2684 and they will mail you a copy.

# What is the fee to amend a birth certificate?

### Within One Year of the Birth:

 There is no fee to amend a record within one year of the date of the birth (but you do not get a copy of the amended record).

**Exception:** Amendments to correct gender errors *always* require a \$20 fee.

• If you want a Certified Copy of the amended record, there is a \$20 fee for each copy.

### If the Birth Occurred More Than One Year Ago:

- There is a \$20 fee, which includes one Certified Copy of the amended record.
- Additional copies are \$20.

(Continued)

# What is the fee to amend a birth certificate?

(Continued)

Please Note



Fees should be paid by check or money order payable to *CDPH Vital Records*. International money orders for out-of-country requests should be payable in U.S. dollars.

If you are not paying a fee to process the amendment (it is within the first year and you are not paying to get a Certified Copy of the amended record), you will not receive any contact from our office – we will just amend the record and close the file. For these non-fee amendments, we do not send a notification of receipt or a Certified Copy of the amended record.

Once we complete the amendment, we will send a copy of the amended record to the local county registrar so they can update their records.

# What do I submit to amend a birth certificate?

- You will need to complete an Affidavit to Amend a Record, VS 24.
- Although this item is not required, it would help our staff if you
  could include a photocopy of the current birth certificate if you
  have it (this helps us identify the exact record to be amended).
- To correct names listed on the birth certificate that are the result of a *hospital error*, you *must* provide documentation from the hospital to support the correction.
- If parents are changing their information on their child's birth certificate, include a copy of their birth certificates (or other supporting documentation, such as passport or driver's license) to support the change.
- If you are requesting a Certified Copy of the amended record, you
   must include a notarized Sworn Statement (see next section for
   more information).
- Mail the following items to our office using the address on the front of this pamphlet:
  - Completed VS 24.
  - Appropriate fee.
  - Notarized Sworn Statement (if copy of amended record is being issued).
  - Hospital documentation (if due to hospital error).
  - Photocopy of parent's birth certificate (if appropriate).
  - Photocopy of current birth certificate (if you have it).
- If any of the required items are not included, your request will be returned to you for correction.

# Why do I need a Sworn Statement?

Effective July 1, 2003, a new law changed the way we issue birth and death certificates. To help protect against identity theft, the law requires that only an *authorized* person (as defined by law) may receive a Certified Copy of a birth or death record. In order to receive the Certified Copy, you must sign (and notarize) the Sworn Statement declaring under penalty of perjury that you are authorized by law to receive the Certified Copy.

Only one notarized Sworn Statement is required for multiple amendments submitted at the same time. But the Sworn Statement must include the name of each person whose record is being amended, and your relationship to that person.

You **do not have to complete** the attached Application for Certified Copy of Birth Record, but please read the first page for the definition of an "authorized" person before completing the Sworn Statement.

# Where can I get the VS 24?

Because the amendment document becomes part of the official record, it must be an *original* form (our office uses a special bond paper). *Photocopies are not acceptable.* One application form is included if you receive this pamphlet by mail. If you need additional copies of the VS 24 form, or are accessing this pamphlet on our website:

- Call our Customer Service Unit at (916) 445-2684.
- You can also get the form from the County Recorder or County Health Department in any California county.

# How do I complete the VS 24?

A sample of what a completed form should look like is attached.

### PART I:

 Complete the information *exactly* as it appears on the current birth certificate.

**Note:** If you need a copy of the current birth certificate to complete this section, you can get a copy by completing the Application for Certified Copy of Birth Certificate (attached) and submitting the application (and \$20 fee) to our office.

### (Continued)

# How do I complete the VS 24?

### (Continued)

### PART II:

- **Item 8:** Enter the item number from the current birth certificate that needs to be corrected. List only one item per line.
- **Item 9:** Enter the *incorrect* information *as it appears* on the current birth certificate.
- **Item 10:** Enter the *correct* information *as it should appear* on the birth certificate.
- **Item 11:** Briefly state the reason for the correction.

# Who may sign supporting affidavits?

Items 12A and 13A on the VS 24:

- Two persons having knowledge of the facts must complete the supporting affidavits. See next section for additional information.
   The signed affidavits must be included on the bottom of the VS 24 – and not as a separate document.
- Two signatures are required.

# Are there situations where specific persons must sign the affidavits?

#### Yes.

- When correcting information that was the result of hospital error: A member of the medical records staff must sign one of the affidavits.
- When correcting the date, time, or place of birth, or when correcting medical and health information: The certifying physician, certified nurse midwife, physician's assistant, or certified nurse who attended the birth must sign one of the affidavits. (If the physician is not available, the affidavit may be signed by the hospital administrator or the administrator's designated representative of the hospital where the birth occurred.)

# What makes a VS 24 form "acceptable?"

## **Important Information**

Birth certificates are legal documents that must hold up in any court, unchallenged as to their accuracy and reliability.

Because the amendment you submit becomes an actual part of this legal document, it must adhere to strict guidelines:

- Every item on the amendment must be completed.
- The amendment form must be an original, not a photocopy.

### (Continued)

# What makes a VS 24 form "acceptable?"

(Continued)

- Because the amendment form becomes part of the official record, every word and letter must be extremely clear and legible. Using a typewriter to complete the form ensures that the information is interpreted clearly.
- If you are not able to type the amendment, it is extremely important that you take the extra time to print very clearly and legibly.
   Documents that are not legible will be returned to you to complete again.
- Only black ink is acceptable.
- There cannot be any erasures, whiteout, or alterations.

# How will I know if my request has been accepted?

Once we have received your request, we will send you a postcard letting you know we have your request and reminding you of our processing time. (You will only receive this postcard if you have paid a fee, which means you will be getting a Certified Copy of the amended record). Please allow about 6 weeks to receive the postcard.

Once an Amendment Specialist is assigned to work on your request, it is possible your request may be returned to you for a correction, additional documentation, etc. This process could take several months.

# How long will it take to process the amendment?

The processing time for birth amendments can be located on our website at:

http://www.cdph.ca.gov/certlic/birthdeathmar/Pages/ProcessingTimes.aspx

# Once I file the amendment, what happens to the original record?

- The original record remains unchanged, and the amendment becomes page 2 of the birth certificate – making it a two-page document (per Health and Safety Code Sections 102140 and 103255).
- Anyone receiving a copy after the amendment is applied will receive a copy of both documents.

# What if I still have questions?

If you have read this pamphlet thoroughly and still have questions that were not answered in this pamphlet, please call (916) 557-6073 and leave your name, telephone number, and question. One of our Amended Records staff will return your call within 48 hours.

If you have questions on the **status** of your request, please call our Customer Service Unit at (916) 445-2684 – **but only after the processing time has passed**.

# **Note to Customer:**

We cannot process your request unless you complete both sides of the enclosed amendment form. The information on both sides is important information for our records, and both sides must be completed in order to process your request. Thank you.

	ATE FILE NUMBER			ASURES, \		A RECORI		LOCAL REGISTRATION NUMBER		
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TYPE OR I	PRINT CLEARLY							ART OF THE OFFICIAL RE	CORD	
PART I	INFORMATION	ON TO LOC	ATE REC	ORD						
	1A. NAME—FIRST		1B. I	MIDDLE			1C. LAST			
INFORMATION AS IT APPEARS ON ORIGINAL	2. SEX 3. DATE OF EVENT—MM/DD/CC		NT—MM/DD/CCYY	Y 4. CITY OF EVENT				5. COUNTY OF EVENT		
RECORD	6. FULL NAME OF FA	THER/PARENT AS S	STATED ON ORIG	INAL RECORD	7. FU	LL NAME OF MOTHE	ER/PARENT AS	STATED ON ORIGINAL RECORD		
PART II	STATEMENT	OF CORR	ECTIONS	TO BIR	TH, DEAT	H, OR FET	AL DEAT	H RECORD		
LIST ONE ITEM PER LINE	8. ITEM SUMBER TO BE CORRECTED	D. INCORRECT INFO	RMATION THAT A	APPEARS ON O	ORIGINAL RECOR	D 10. CORRECTI	ED INFORMATION OF THE PROPERTY	ON AS IT SHOULD APPEAR		
REASON FOR CORRECTION	11.									
AFFIDAVITS	We, the undersigned, hereby certify under penalty of perjury that we have personal knowledge of the above facts and that the information given above is true and correct.								cts and	
AND SIGNATURES	12A. SIGNATURE OF	12B. PRIN	TED NAME		1:	12C. TITLE/RELATIONSHIP TO PERSON IN PART I				
TWO PERSONS	12D. ADDRESS (STRE	EET and NUMBER, (	1:	12E. DATE SIGNED—MM/DD/CCYY						
MUST SIGN THIS FORM TO CORRECT A BIRTH, DEATH,	13A. SIGNATURE OF	SECOND PERSON	1;	3C. TITLE/RELATIONSHIP TO PERSON	IN PART I					
OR FETAL					3E. DATE SIGNED—MM/DD/CCYY					

14. OFFICE OF VITAL RECORDS OR LOCAL REGISTRAR

RECORD

STATE/LOCAL REGISTRAR

**USE ONLY** 

15. DATE ACCEPTED FOR REGISTRATION

### APPLICATION TO AMEND A RECORD

# TYPE OR PRINT CLEARLY IN BLACK INK ONLY NO ERASURES, WHITEOUTS, PHOTOCOPIES, OR ALTERATIONS

If an *acceptable* application to amend the record is registered within one year of the date of the event, there is no processing fee; however, there is a fee required for a certified copy.

Enclosed is the fee of \$	for a certified copy of the newly amended record.
	ered one year or more after the date of the event, there is a fee for filing the affidavit, additional certified copy. Please contact your Local Registrar, County Recorder, or the
State Registrar for the current fees, or visit our website a Enclosed is the fee of \$	
Enclosed is the fee of \$	for an additional certified copy(ies) of the newly amended record.
Printed Name of Applicant	Mailing Address of Applicant
Telephone Number ( )	City State ZIP Code

#### **GENERAL INFORMATION**

- 1. The original certificate cannot be altered.
- 2. This amendment becomes a part of the original record, so please type or print clearly in black ink only.
- 3. Please submit original amendment form only. Photocopies of the amendment form will be rejected.
- 4. Your certified copy will include a copy of the original certificate with a copy of the amendment.
- 5. The certified copy of the certificate and the attached amendment must remain together for the certified copy to be valid.

### READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING THE FORM

- 1. This form becomes a part of the original record type or print clearly in black ink only.
- 2. No erasures, whiteouts, photocopies, or alterations allowed.
- 3. Complete Part I, Items 1-7, with the information as it appears on the original certificate.
- 4. Enter the certificate item number(s) to be corrected, either from the original or subsequent amendment, in Part II—Item 8. List one item per line.
- 5. Enter the incorrect information that appears on the original certificate in the line(s) provided below Item 9.
- 6. In Item 10, enter the correct information as it should appear for each item listed in Item 9.
- 7. Enter the reason for the correction in Item 11.
- 8. Read the affidavit statement. Two persons who are certifying to the statement of corrections must sign the form.
- 9. Do not write in Items 14 or 15. This space is reserved for State or Local Registrar use only.
- 10. Make check or money order payable to the Office of Vital Records. When the paperwork is properly completed and signed by two parties, return this form, together with the required fee(s), to:

California Department of Public Health Office of Vital Records MS 5103 P.O. Box 997410 Sacramento, CA 95899-7410

### APPLICATION FOR CERTIFIED COPY OF BIRTH RECORD

### PLEASE READ THE INSTRUCTIONS ON PAGE 2 BEFORE COMPLETING THIS APPLICATION

applica Valid I	rt of statewide efforts to prevent identity th ation to receive certified copies of birth rec Document to Establish Identity."	ords. All oth							
Please indicate the type of certified copy you are requesting:  I would like a Certified Copy. This copy will establish the identity of the registrant. (To receive a Certified Copy you MUST INDICATE YOUR RELATIONSHIP TO THE REGISTRANT by selecting from the list below AND COMPLETE THE ATTACHED SWORN STATEMENT declaring that you are eligible to receive the Certified Copy. The Sworn Statement MUST BE NOTARIZED if the application is submitted by mail unless you are a law enforcement or local or state governmental agency.)				☐ I would like a <b>Certified Informational Copy.</b> This document will be printed with a legend on the face of the document that states, "INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY."  (A Sworn Statement does not need to be provided.)					
	: Both documents are certified copies o tures and Social Security Number, the do	_				exception	of the	e legend and	redaction of
Fee:	\$20 per copy (payable to CDPH	Vital Reco	rds). <b>PLEASE S</b> l	JBMI	T CHECK OR MONEY	ORDER –	DO N	NOT SEND CA	ASH 🕝
	(CDPH cannot be held responsible for	or fees pai	d in cash that a	re lost	, misdirected, or un	delivered).			PLEASE
To rec	eive a Certified Copy I am:								
	The registrant (person listed on the certification)	cate) or a pa	rent or legal guard	dian of	the registrant. (Legal gu	ıardian mus	t prov	vide documen	tation.)
	A party entitled to receive the record as a record in order to comply with the require				•	· ,	_		er.)
	The registrant (person listed on the certificate) or a parent or legal guardian of the registrant. (Legal guardian must provide documentation.)  A party entitled to receive the record as a result of a court order or an attorney or a licensed adoption agency seeking the birth record in order to comply with the requirements of Section 3140 or 7603 of the Family Code. (Please include a copy of the court order.)  A member of a law enforcement agency or a representative of another governmental agency, as provided by law, who is conducting official business. (Companies representing a government agency must provide authorization from the government agency.)  A child, grandparent, grandchild, brother or sister, spouse, or domestic partner of the registrant.  An attorney representing the registrant or the registrant's estate, or any person or agency empowered by statute or appointed by a court to act on behalf of the registrant or the registrant's estate.								
	A child, grandparent, grandchild, brother	or sister, spo	ouse, or domestic p	partnei	r of the registrant.				Ĭ
	An attorney representing the registrant or the registrant's estate, or any person or agency empowered by statute or appointed by a court to act on behalf of the registrant or the registrant's estate.								
APPLICANT INFORMATION (PLEASE PRINT OR TYPE) Today's Date:									
Agency Name (if applicable)				Agency Case Number Inmate ID Number					
Print Name of Applicant				Signature of Applicant Purpose of Request					
Mailing Address – Number, Street				Amount Enclosed – DO NOT SEND CASH Number of Copies					
				\$ Check \$ Money Order					
City				Name of Person Receiving Copies, if Different from Applicant					
State/Province ZIP Code				Mailing Address for Copies, if Different from Applicant					
Daytime Telephone (include area code) Country		Country		City			State	ZIP Code	
BIRTH RECORD INFORMATION (PLEASE PRINT OR TYPE) Adopted:  No Yes (If Yes, see #4 on Page 2)  Complete the information below as shown on the birth record, to the best of your knowledge.									
	•		•	•		-	ee #4 o	on Page 2)	
Comp	•		•	•		-		on Page 2)	
Comp FIRST	plete the information below as show		irth record, to t	•		e.	ne		
FIRST City o	plete the information below as show Name	n on the b	irth record, to t	the be		LAST Nam County of	ne		Male
FIRST City or Date of	Name f Birth (must be in California)	n on the b	irth record, to t	the be		LAST Nam County of Sex	ne f Birth _Fema	ıle	Male omestic Partnership)

#### **INFORMATION:**

Birth records have been maintained in the California Department of Public Health Vital Records since July 1, 1905. The name required on Vital Records (see Items 1C, 6C, 7C, 9C, and 12C) is the name given at birth, or a name received through adoption, court-ordered name change, or naturalization. AKAs (Also Known As) and assumed names cannot be entered as the legal name on the birth record.

#### **INSTRUCTIONS:**

- 1. **ONLY** individuals who are authorized by Health and Safety Code Section 103526 can obtain a Certified Copy of a birth record to establish identity of the registrant (person listed on the certificate). (Page 1 identifies the individuals who are authorized to make the request.) All others may receive a Certified Informational Copy which will be marked, "Informational, Not a Valid Document to Establish Identity."
  - **Confidential Information on Birth Record:** some individuals have special needs for a birth certificate that contains the confidential information provided at the time the birth record was prepared. This confidential information may be used to establish ethnicity, to provide health background, or for other personal reasons. For information on how to obtain a birth certificate containing the confidential information, please refer to the **Birth Record** section of our website at: www.cdph.ca.gov. Only specific individuals may obtain confidential copies.
- 2. Complete a separate application for each birth record requested.
- 3. Complete the **Applicant Information** section on Page 1 and provide your signature where indicated. In the **Birth Record Information** section, provide all the information you have available to identify the birth record. If the information you furnish is incomplete or inaccurate, we may not be able to locate the record.
- 4. **If the registrant has been adopted**, make the request in the **adopted** name. If the registrant was born outside the United States and re-adopted in California, mark the "Yes" box and complete the application with the adopted information. (If you are requesting a copy of the **original** birth certificate, you **must** provide a court order releasing the original sealed record.)

#### 5. SWORN STATEMENT:

- The authorized individual requesting the certified copy must sign the attached Sworn Statement, declaring under penalty of perjury that they are eligible to receive the certified copy of the birth record and identify their relationship to the registrant the relationship must be one of those identified on Page 1.
- If the application is being submitted by mail, the Sworn Statement **must be** notarized by a Notary Public. (To find a Notary Public, see your local yellow pages or call your banking institution.) **Law enforcement and local and state governmental agencies are exempt from the notary requirement**.
- You do not have to provide a Sworn Statement if you are requesting a Certified Informational Copy of the birth record.
- 6. Submit \$20 for **each** copy requested. If no birth record is found, the \$20 fee will be retained for searching for the record (as required by law) and a "Certificate of No Public Record" will be issued to the applicant. Indicate the number of copies you want and include the correct fee(s) in the form of a personal check or postal or bank money order (International Money Order for out-of-country requests) made payable to **CDPH Vital Records**. **PLEASE SUBMIT CHECK OR MONEY ORDER DO NOT SEND CASH** (CDPH cannot be held responsible for fees paid in cash that are lost, misdirected, or undelivered).
- 7. Mail completed applications with the fee(s) to:

California Department of Public Health Vital Records – MS 5103 P.O. Box 997410 Sacramento, CA 95899-7410 (916) 445-2684

### **SWORN STATEMENT**

	penalty of perjury under the laws of the State of California,
that I am an authorized person, as defined in California Health and Safe	ty Code Section 103526 (c), and am eligible to receive a
certified copy of the birth, death, or marriage certificate of the following	g individual(s):
Name of Person Listed on Certificate	Applicant's Relationship to Person Listed on Certificate (Must Be a Relationship Listed on Page 1 of Application)
(The remaining information must be completed in the presence of a Notary Public	c or CDPH Vital Records staff.)
Subscribed to this day of, 20	_, at, (City) (State)
	(Applicant's Signature)
local and state governmental agencies are exempt from the	nt must be completed by a Notary Public. (Law enforcement
CERTIFICATE OF ACK	
CERTIFICATE OF ACK	
CERTIFICATE OF ACK           State of	KNOWLEDGMENT
CERTIFICATE OF ACK           State of	KNOWLEDGMENT
CERTIFICATE OF ACK  State of)  County of)  before me,(insert name and title of the officer)	CNOWLEDGMENT  Dersonally appeared
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CERTIFICATE OF ACK  State of)  County of)  before me,, r.  (insert name and title of the officer)  proved to me on the basis of satisfactory evidence to be the person(s) who will be the person of the	cersonally appeared,  nose name(s) is/are subscribed to the within instrument and horized capacity(ies), and that by his/her/their signature(s) on ) acted, executed the instrument. I certify under PENALTY OF
CERTIFICATE OF ACK	cersonally appeared,  nose name(s) is/are subscribed to the within instrument and horized capacity(ies), and that by his/her/their signature(s) on ) acted, executed the instrument. I certify under PENALTY OF

## **CALIFORNIA COUNTY RECORDERS**

Alamada	1100 Medican Street 1st Floor Oakland C 04607 (510) 272 6262
Alameda	1108 Madison Street, 1 <sup>st</sup> Floor, Oakland, C 94607, (510) 272-6362 P.O. Box 155, Markleeville, CA 96120-0217, (530) 694-2283
AlpineAmador	810 Court Street, Jackson, CA 95642, (209) 223-6468
Butte	25 County Center Drive, Suite 105, Administration Building, Oroville, CA 95965, (530) 538-7690 or 7691
Calaveras	Government Center, 891 Mountain Ranch Road, San Andreas, CA 95249, (209) 754-6371
Colusa	546 Jay Street, Suite 200, Colusa, CA 95932, (530) 458-0500
Contra Costa	555 Escobar Street, Martinez, CA 94553, (925) 335-7900
Del Norte	981 H Street, Suite 160, Crescent City, CA 95531, (707) 464-7216
El Dorado	360 Fair Lane, Placerville, CA 95667, (530) 621-5490
Fresno	2281 Tulare Street, Room 303, Fresno, CA 93712, (559) 600-3476
Glenn	526 West Sycamore Street, Courthouse, Willows, CA 95988, (530) 934-6412
Humboldt	825 5th Street, Fifth Floor, Eureka, CA 95501, (707) 445-7382
Imperial	940 West Main Street, Room 206, El Centro, CA 92243, (760) 482-4272
Inyo	Courthouse, 168 N. Edwards Street, Independence, CA 93526, (760) 878-0222
Kern	1655 Chester Avenue, Bakersfield, CA 93301, (661) 868-6449
Kings	Government Center, 1400 W. Lacey Blvd., Hanford, CA 93230, (559) 582-3211, X 2470
Lake	Courthouse, 255 North Forbes Street, Lakeport, CA 95453, (707) 263-2293
Lassen	220 S. Lassen Street, Suite 5, Susanville, CA 96130, (530) 251-8234
Los Angeles	12400 Imperial Highway, Room 1002, Norwalk, CA 90650, (562) 462-2137 or 2101 or 2102
Madera	200 West 4 <sup>th</sup> Street, Madera, CA 93637, (559) 675-7724
Marin	3501 Civic Center Drive, Room 232, San Rafael, CA 94903, (415) 499-6092
Mariposa	4982 10th Street, P.O. Box 35, Mariposa, CA 95338-0035, (209) 966-5719
Mendocino	501 Low Gap Road, #1020, Ukiah, CA 95482, (707) 463-4376
Merced	2222 M Street, Merced, CA 95340, (209) 385-7627
Modoc	204 S. Court Street, Room 107, Alturas, CA 96101-4020, (530) 233-6205
Mono	74 North School Street, Annex 1, P.O. Box 237, Bridgeport, CA 93517-0237, (760) 932-5535
Monterey	168 West Alisal Street, First Floor, P.O. Box 29, Salinas, CA 93902-0029, (831) 755-5041
Napa	900 Coombs Street, Room 116, P.O. Box 298, Napa, CA 94559-0298, (707) 253-4246
Nevada	950 Maidu Avenue, Nevada City, CA 95959-6100, (530) 265-1221
Orange	12 Civic Center Plaza, Room 101 or P.O. Box 238, Santa Ana, CA 92702-0238, (714) 834-2500
Placer	2954 Richardson Drive, Auburn, CA 95603, (530) 886-5600
Plumas	520 Main Street, Room 102, Quincy, CA 95971, (530) 283-6218
Riverside	2724 Gateway Drive, or P.O. Box 751, Riverside, CA 92502-0751, (951) 486-7000
Sacramento	600 8th Street, or P.O. Box 839, Sacramento, CA 95812-0839, (916) 874-6334
San Benito	County Courthouse, 440 5th Street, Room 206, Hollister, CA 95023-3896, (831) 636-4029
San Bernardino	222 W. Hospitality Lane, First Floor, San Bernardino, CA 92415-0022, (855) 732-2575
San Diego	1600 Pacific Highway, Room 260, or P.O. Box 12150, San Diego, CA 92112-4750, (619) 237-0502
San Francisco	One Dr. Carlton B. Goodlett Place, City Hall Room 190, San Francisco, CA 94102, (415) 554-2700**
	101 Grove Street, Room 105, San Francisco, CA 94102, (415) 554-5596*, (415) 554-2700**
San Francisco Health Dept.	
San Joaquin	44 N. San Joaquin St., Ste 260, or P.O. Box 1968, Stockton, CA 95201-1968, (209) 468-8075 1055 Monterey Street, D120, San Luis Obispo, CA 93408, (805) 781-5080
San Luis Obispo	
San Mateo	555 County Center, 1 <sup>st</sup> Floor, Redwood City, CA 94063-1665, (650) 363-4500
Santa Barbara	1100 Anacapa Street, P.O. Box 159, Santa Barbara, CA 93102-0159, (805) 568-2250
Santa Clara	County Government Center, East Wing, 1 <sup>st</sup> Flr, 70 W. Hedding St., San Jose, CA 95110, (408) 299-5669
Santa Cruz	701 Ocean Street, Room 230, Santa Cruz, CA 95060, (831) 454-3222
Shasta	1450 Court Street, Suite 208, Redding, CA 96001-1679, (530) 225-5678
Sierra	P.O. Drawer D., Downieville, CA 95936, (530) 289-3295
Siskiyou	311 4th Street, Room 108, Yreka, CA 96098, (530) 842-8065 or 8066
Solano	675 Texas Street, Suite 2700, Fairfield, CA 94533, (707) 784-6294
Sonoma	2300 County Center Drive, Suite B-177, or P.O. Box 1709, Santa Rosa, CA 95402, (707) 565-2645
Stanislaus	1021 I Street, Suite 101, or P.O. Box 1670, Modesto, CA 95353, (209) 525-5251
Sutter	433 Second Street, Yuba City, 95991, (530) 822-7134
Tehama	633 Washington Street, Room 11 or P.O. Box 250, Red Bluff, CA 96080, (530) 527-3350
Trinity	11 Court Street, P.O. Box 1215, Weaverville, CA 96093, (530) 623-1215
Tulare	County Civic Center, 221 S. Mooney Blvd., Room 103, Visalia, CA 93291-4593, (559) 636-5050
Tuolumne	2 South Green Street, Sonora, CA 95370, (209) 533-5531
Ventura	800 South Victoria Avenue, LN 1260, Ventura, CA 93009, (805) 654-3666
Yolo	625 Court Street, Room B01, or P.O. Box 1130, Woodland, CA 95776-1130, (530) 666-8130
Yuba	915 8th Street, Suite 107, Marysville, CA 95901, (530) 749-7851

<sup>\*</sup> Public Marriages\*\* Birth and Death Certificates